

Hustisford Community Library Board Meeting
Library Board Meeting Minutes
July 8, 2025

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:33 p.m.

2. **Roll Call**

Present: David Margelofsky; Anne Roberson; Katelyn Stark; Debbie Ninmann; Barb Wittnebel;
Rebecca Glauvitz; Jamie Mercer, Director

Excused: Cynthia Stroessner

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting and Special Meetings**

Motion: Approve the minutes of the June 6, 2025 meeting.

Debbie Ninmann, Barb Wittnebel - carried.

Motion: Approve the minutes of the June 13, 2025 meeting.

Barb Wittnebel, Debbie Ninmann – carried.

Motion: Approve the minutes of the June 24, 2025 meeting.

Debbie Ninmann, Barb Wittnebel – carried.

5. **Approval of Financial Reports**

Library Gift/Donation/Endowment Fund Report.

Motion: Approve the Library Gift/Donation/Endowment Fund Report of July 8, 2025.

Anne Roberson, Debbie Ninmann - carried.

Financial Report

Motion: Approve the Financial Report of June, 2025.

Anne Roberson, Rebecca Glauvitz- carried.

6. **Township Report** – Roadwork continues.

7. **Village Report** – None

8. **Director's Report**

Statistics

Monarch Updates- None.

Upcoming - Make and Take Crafts, Storytime, Book Clubs, movies, Dodge Co. Ukulele Club, Milwaukee Public Museum: The Beautiful World of Butterflies, Brenda Conley Dodge County Dairy Ambassador, Charcuterie Night.

August 2 is the last day of the Summer Reading Program.

Outreach-Calista reached out to Hustisford Fire Department and they will be present at the Smores Goodnight Storytime and will make a presentation. We still need one more firepit to borrow. Still working on Willows Day Care and Bethany School for Storytime.

Director Projects - Katelyn attended 5 meetings in June and will attend 2 in July.

Friends of the Library

They have purchased a pass for the Betty Brinn Children's Museum.

Grants

Building Update

Staff Meetings/Personnel

Staff Projects

Work continues on the inventory.

Summer Newsletter.

Summer Reading – small party on August 2.

Educational pass case updates.

Katelyn and Calista are looking into scheduling performers and activities for Fall.

Jamie is working on updating/reviewing the policy books.

9. Correspondence and communications –None

10. Unfinished Business

a. Husty Lawns – no report.

b. Closed Session

Motion: Enter into closed session

Rebecca Glauvitz, Barb Wittnebel – carried by voice vote

c. Reconvene into open session

Rebecca Glauvitz, Debbie Ninmann – carried by voice vote

Motion: To continue to pay Katelyn Stark on the same pay schedule she's receiving as Interim Director until August 10, 2025.

Anne Roberson, Barb Wittnebel- carried

11. New Business

a. New Board Meeting Time and Date – it was agreed to change the Library Board meeting day and time to the second Monday of each month at 3:30 p.m. effective September 8, 2025.

b. Director's Insurance

Motion: Jamie Mercer will be paid a stipend of \$400 per month to compensate for not taking insurance from the village.

Rebecca Glauvitz, Anne Roberson – carried

c. Director's Work Schedule

Motion: The Library Director may work from home if her child is ill.

Anne Roberson, Barb Wittnebel - carried

12. **Set Next Meeting** – August 12, 2025 at 3:30 pm.

13. **Motion to Adjourn**

Rebecca Glauvitz, Debbie Ninmann– carried

The meeting adjourned at 4:24 pm

Submitted by Anne Roberson