

Hustisford Community Library Board Meeting
Library Board Meeting Minutes
October 15, 2025

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:30 p.m.

2. **Roll Call**

Present: David Margelofsky; Anne Roberson; Cynthia Stroessner; Debbie Ninmann; Barb Wittnebel; Rebecca Glauvitz; Todd Bugnaski; Jamie Mercer, Director

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the September 8, 2025 meeting.

Todd Bugnaski, Cynthia Stroessner - carried.

5. **Approval of Financial Reports**

Library Gift/Donation/Endowment Fund Report.

Motion: Approve the Library Gift/Donation/Endowment Fund Report of October 15, 2025.

Cynthia Stroessner, Barb Wittnebel - carried.

Financial Report

Some bookkeeping discrepancies done by the village to the library accountings have been identified and are being looked into.

Motion: Approve the Financial Report of September, 2025.

Cynthia Stroessner, Anne Roberson - carried.

6. **Township Report** –Roadwork is complete. Budget work has begun.

7. **Village Report** – The Village is looking to install No Parking at Night signs by Memorial Park.

8. **Director's Report**

Statistics

Monarch Updates-

- a. Update to System Agreement- Jamie provided a copy of the Monarch Membership Agreement for review.
- b. Floating Collection – Hustisford Library was selected to be a tester for the Floating Collection. We will house books that other libraries don't have room for.

Upcoming - Make and Take Crafts, Storytime, Book Clubs, Halloween STEM, Fall Messy Art, Ms. Kim's Creepy Crawlies, Halloween Movies, Pressed Flower Bookmarks Dodge County Health Department Health Screenings. Friends of the Library Celebration, Fall Beverage Tags.

Outreach- Jamie attended Founder John's Day with Take & Make Crafts, promotion library material, and offsite library card registration. Friends made about \$500 with their cookie sale

Director Projects - Jamie attended 6 meetings in September and will attend 9 in October.

Friends of the Library

The book sale ran from September 11-27 and did well. There are still a lot of books left over which will be donated to organizations.

They are brainstorming ways to generate more revenue for the library including selling Tobie's popcorn (local business) and World's Finest Chocolate.

A Friends of the Library celebration will be held on 10.23.25.

Grants

ALA Teen Dialogue Accelerator Grant

PLA Carnegie-Whitney Aware

ALA Libraries Transforming Community Grant

Building Update

Staff Meetings/Personnel

Staff Projects

Jamie gave an update on the projects that she, Callista, and Max are working on.

Correspondence and communications –None

9. Unfinished Business

a. 2026 Budget – Reviewed updates.

Motion: Approve the 2026 Hustisford Community Library budget with changes that were identified.
Cynthia Stroessner, Rebecca Glauvitz – carried

10. New Business

a. Library Board Elections

Motion: Elect Dave Margelofsky as President.

Rebecca Glauvitz, Barb Wittnebel – carried

Motion: Elect Anne Roberson as Secretary.

Rebecca Glauvitz, Debbie Ninmann – carried

Motion: Elect Rebecca Glauvitz as Financial Secretary.

Cynthia Stroessner, Anne Roberson – carried

b. Closed Session

Motion: Enter into closed session

Anne Roberson, Rebecca Glauvitz – carried by voice vote

Motion: Reconvene into open session

Cynthia Stroessner, Rebecca Glauvitz – carried by voice vote

11. **Set Next Meeting** – November 10, 2025 at 3:30pm

12. **Motion to Adjourn**

Rebecca Glauvitz, Barb Wittnebel – carried

The meeting adjourned at 5:01 pm.

Submitted by Anne Roberson