

Hustisford Community Library Board Meeting  
Library Board Meeting Minutes  
December 8, 2025

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:31 p.m.

2. **Roll Call**

Present: David Margelofsky; Anne Roberson; Cynthia Stroessner; Debbie Ninmann; Barb Wittnebel;  
Todd Bugnaski; Jamie Mercer, Director

Excused: Rebecca Glauvitz

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the October 15, 2025 meeting.

Cynthia Stroessner, Debbie Ninmann - carried.

5. **Approval of Financial Reports**

**Library Gift/Donation/Endowment Fund Report.**

No report.

**Financial Report**

No report.

6. **Township Report** –2026 budget has been passed.

7. **Village Report** – The Village is working on the 2026 budget.

8. **School District Report** – Running a deficit due to declining enrollment and money spent on vouchers.  
Considering options including an April referendum. Joint school/library newsletter has begun.

9. **Director's Report**

**Statistics**

**Monarch Updates-**

- a. 2026 Monarch Membership Agreement- discussed changes in the agreement regarding funding work by the Mead Public Library.
- b. Holiday/Closed dates 2026 – The library will be closed the following dates in 2026: January 1, April 3, May 25, July 3 & 4, September 7, November 26 & 27, December 24 & 25, and December 31.  
Motion: Reimburse Jamie Mercer out of the general fund budget for paying staff for holiday time.  
Barb Wittnebel, Todd Bugnaski – carried.

**Upcoming** - Make and Take Crafts, Storytime, Book Clubs, Board and Hungry, Drop-In Ornaments, Snow globes, Sesame Workshop, Winter Reading Challenge, Erick Diamond Concert, Soup Mix Ornament Craft, DNR Own Program, Community Potluck/Ugly Sweater Party.

**Outreach**- Staff passed out items at the Santa event.

**Director Projects** - Jamie attended 5 meetings in November and will attend 6 in December.

### **Friends of the Library**

The candy bar fundraiser is going well. Also doing an ornament fundraiser where patrons can purchase an ornament to help decorate the tree and then pick up the ornament after December 29.

They are also exploring other ways to bring in revenue for the library.

### **Grants**

Colorado Libraries for Early Literacy 2026 Mini Grant

ALA Libraries Transforming Community Grant

ALA Digital Pathways: Online Health Literacy Programming for Adults

### **Building Update**

### **Staff Meetings/Personnel**

### **Staff Projects**

Jamie gave an update on the projects that she, Callista, and Max are working on.

10. **Correspondence and communications** –None

11. **Unfinished Business** – None.

### 12. **New Business**

a. 2026 In Service Professional Development dates

Motion: The library will close on January 20, 2026 for professional development and Jamie will review two additional dates.

Barb Wittnebel, Cynthia Stroessner – carried.

b. Policy Update Committee – Anne Roberson and Cynthia Stroessner agreed to be on this committee.

c. Strategic Plan – tabled till January.

d. Hours – tabled till January.

13. **Set Next Meeting** – January 12, 2026 at 3:30pm

### 14. **Motion to Adjourn**

Anne Roberson, Debbie Ninmann – carried

The meeting adjourned at 4:30 pm.

Submitted by Anne Roberson