

Hustisford Community Library Board Meeting
Library Board Meeting Minutes
February 11, 2025

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:32 p.m.

2. **Roll Call**

Present: David Margelofsky, Anne Roberson, Cynthia Stroessner, Judy Key, Rebecca Glauvitz, Nicole Mszal - Director.

Excused: Heather Cramer

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the January 14, 2025 meeting.

Cynthia Stroessner, Judy Key- carried.

5. **Approval of Financial Reports**

Library Gift/Donation/Endowment Fund Report.

Motion: Approve the Library Gift/Donation/Endowment Fund Report of February 11, 2025.

Cynthia Stroessner, Anne Roberson - carried.

The CD has been rolled into a new CD with a term of 4 years.

Financial Report

Motion: Approve the Financial Report of January, 2025.

Cynthia Stroessner, Anne Roberson- carried.

6. **Township Report** – The Township Annual Meeting will be held on April 15, 2025 at the Town Hall.

7. **Village Report** – Discussed the need for a village rep for the Library Board. There are currently 3 people on the ballot for the village president position.

8. **Director's Report**

Statistics

Monarch Updates- No major updates.

Upcoming - Make and Take Crafts, Storytime, Book Clubs, Pop Up Movie, Cookie Decorating, Dessert Board

Outreach- None

Director Projects - Nicole attended 3 meetings in January and has 4 to attend in February.

Friends of the Library

Will have their silent auction starting February 14 through March 15.

Grants

Building Update

The water fountain has been installed.

Staff Meetings/Personnel

Staff continue to work well together and have worked out a schedule to make sure there is coverage while Nicole is on leave. Long and short term projects have been assigned.

Staff Projects

Inventory – work continues. Now in Adult Fiction section.

Patron records cleanup- project is completed.

9. Correspondence and communications –None

10. Unfinished Business

a. Closed session

Motion: Enter into closed session

Rebecca Glauvitz, Judy Key– carried by voice vote

b. Reconvene into open session

Cynthia Stroessner, Anne Roberson – carried by voice vote

11. New Business

a. Annual Report

Reviewed 2024 Annual Report

Motion: Approve the 2024 Annual Report

Anne Roberson, Cynthia Stroessner- carried by voice vote

Motion: The Library Board will have a meeting on March 11, 2025 at 3:30 p.m.

Rebecca Glauvitz, Judy Key – carried on a voice vote

12. Next Meeting – February 11, 2025 at 3:30 p.m.

13. Motion to Adjourn

Rebecca Glauvitz, Cynthia Stroessner – carried

The meeting adjourned at 5:14 p.m.

Submitted by Anne Roberson