

Hustisford Community Library Board Meeting
Library Board Meeting Minutes
April 11, 2025

1. **Call to Order**

Dave Margelofsky called the meeting to order at 2:31 p.m.

2. **Roll Call**

Present: David Margelofsky, Anne Roberson, Cynthia Stroessner, Katelyn Stark, Rebecca Glauvitz, Nicole Mszal - Director.

Excused: Heather Cramer

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the March 11, 2025 meeting.

Cynthia Stroessner, Rebecca Glauvitz - carried.

5. **Approval of Financial Reports**

Library Gift/Donation/Endowment Fund Report.

Motion: Approve the Library Gift/Donation/Endowment Fund Report of April 11, 2025.

Anne Roberson, Cynthia Stroessner - carried.

Financial Report

Motion: Approve the Financial Reports of February and March, 2025.

Cynthia Stroessner, Anne Roberson- carried.

6. **Township Report** – Annual Meeting will be held on April. 15, 2025 at 7:30 pm.

7. **Village Report** – Village Board re-organization meeting will be held on April 15, 2025 at 7:00 pm.

8. **Director's Report**

Statistics

Monarch Updates- MessageBee should be installed by June.

Upcoming - Make and Take Crafts, Storytime, Book Clubs, Movie Marathon, Easter Egg Hunt, Button Bouquet Craft, Guest Author- Amber Sawyer

Outreach- Working with the school district regarding story times, summer reading, poetry night

Director Projects - Nicole attended 0 meetings in March and has 7 to attend in April.

Friends of the Library

No updates.

Grants

Building Update

The pergola is being assessed to determine if it can be salvaged or needs to be torn down.

Staff Meetings/Personnel

No report.

Staff Projects

Work continues on the inventory.

Summer Reading prep includes a S'mores program including a presentation by the fire department.

9. **Correspondence and communications** –None

10. **Unfinished Business** – None

11. **New Business**

a. Closed Session

Motion: Enter into closed session

Cynthia Stroessner, Rebecca Glauvitz – carried by voice vote

b. Reconvene into open session

Rebecca Glauvitz, Cynthia Stroessner – carried by voice vote

12. **Set Next Meeting** – May 13, 2025 at 3:30 pm. Special Meeting to be held on April 14, 2025 at 9:00am.

13. **Motion to Adjourn**

Cynthia Stroessner, Anne Roberson– carried

The meeting adjourned at 3:57 pm

Submitted by Anne Roberson