

Hustisford Community Library Board Meeting  
Library Board Meeting Minutes  
February 9, 2026

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:30 p.m.

2. **Roll Call**

Present: David Margelofsky; Anne Roberson; Cynthia Stroessner; Debbie Ninmann; Barb Wittnebel; Rebecca Glauvitz; Jamie Mercer, Director. Excused: Todd Bugnaski

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the January 12, 2026 meeting.

Debbie Ninmann, Barb Wittnebel - carried.

5. **Approval of Financial Reports**

**Library Gift/Donation/Endowment Fund Report.**

Motion: Approve the Library Gift/Donation/Endowment Fund Reports for February 9, 2026.

Anne Roberson, Debbie Ninmann— carried.

**Financial Report**

Reviewed checking account statement. Still short money taken from the account. Barb, Rebecca, and Jamie will work on getting previous bank statements and will meet with the village president to discuss discrepancies.

6. **Township Report** –Nothing new to report.

7. **Village Report** – Discussed an owner discrepancy on a property on Griffith St. Discussed filling the clerk/treasurer position.

8. **School District Report** –No report given but there will be informational meetings held throughout the district, including two at the library, regarding the upcoming referendum.

9. **Director's Report**

**Statistics**

**Monarch Updates**

1. Submitted the Annual Report
2. Discussed county reimbursements
3. Discussed Advantage account and Hoopla

**Upcoming** - Make and Take Crafts, Storytime, Book Clubs, Board and Hungry, Polemon Club, Pipe Cleaner Craft, Sweetheart Dance, Messy Art, Cheese and Chocolate Boards, After Hours Movie, Lavendar Sugar Scrub Craft

**Outreach**- Staff will be doing story time at Bethany School on a monthly basis during the school year. We will be attending the Career Fair with the school district. Our quarterly newsletter will be mailed to all taxpayers in the village and township in order to increase awareness of the library.

**Director Projects** - Jamie attended 8 meetings in January and will attend 10 in February.

### **Friends of the Library**

The Friends Silent Auction will begin on February 13 and runs to March 21. They are helping us to revamp the children's section and toys as well as helping to fund our digitalization project.

### **Grants**

Ebsco Solar Grant

AILA/APALA Talk Story Grant

2026 Pura Belpre Book Grant

### **Building Update**

### **Staff Meetings/Personnel**

### **Staff Projects**

Jamie gave an update on the projects that she, Callista, and Max are working on.

## **10. Correspondence and communications –None**

## **11. Unfinished Business**

- a. Staff Reviews – these have been completed and new goals are set for next year
- b. Operating Hours – Jamie suggests keeping them the same for now

## **12. New Business**

- a. Annual Report – completed
- b. Strategic Plan – will discuss progress next month
- c. Policies
  - i. Digital Conversion Policy
  - ii. Exam Proctoring Policy

Motion made to accept these policies as written. Anne Roberson, Rebecca Glauvitz – carried.

## **13. Set Next Meeting – March 16, 2026 at 3:30pm**

## **14. Motion to Adjourn**

Rebecca Glauvitz, Cynthia Stroessner – carried  
The meeting adjourned at 4:30 pm.

Submitted by Anne Roberson