

Hustisford Community Library Board Meeting
Library Board Meeting Minutes
March 23, 2026

1. **Call to Order**

Dave Margelofsky called the meeting to order at 3:32 p.m.

2. **Roll Call**

Present: David Margelofsky; Anne Roberson; Cynthia Stroessner; Debbie Ninmann; Rebecca Glauvitz; Jamie Mercer, Director. Excused: Todd Bugnaski, Barb Wittnebel

It was confirmed that the meeting was posted per State Statute.

3. **Public Announcements** -None

4. **Approval of Minutes of the Previous Meeting**

Motion: Approve the minutes of the February 9, 2026 meeting.

Cynthia Stroessner, Anne Roberson - carried.

5. **Approval of Financial Reports**

Library Gift/Donation/Endowment Fund Report.

Motion: Approve the Library Gift/Donation/Endowment Fund Report for March 16, 2026.

Cynthia Stroessner, Anne Roberson – carried.

Financial Report

Motion: Approve the Financial Report for January 2026 and February 2026.

Cynthia Stroessner, Anne Roberson – carried.

6. **Township Report** –The Township annual meeting will be held on April 21, 2026.

7. **Village Report** – Applications are being taken to fill the Village Clerk position.

8. **School District Report** – No report given.

9. **Director's Report**

Statistics

Monarch Updates

Jamie attended New Directors Boot Camp. Discussed our concern regarding the Annual Report with DPI. They will step in if Dodge County reimbursements are affected next year because of the discrepancy.

Upcoming Programs - Make and Take Crafts, Storytime, Book Clubs, Board and Hungry, Pokemon Club, Kohl's Wild Theater, Foil Embossing, VolunTeen, Lego Photo Photo Frames, Beaded Bookmarks, Record Painting, Monday Movement, After Hours Movie, Spring Cleaning Craft, Veterans Art Program, Plant Disease Program.

Outreach

Staff will be doing story time at Bethany School on a monthly basis during the school year. We will be attending the Career Fair with the school district.

Director Projects

Jamie attended 5 meetings in February and will attend 8 in March.

Friends of the Library

The Friends Silent Auction began on February 13 and ran to March 21. They are helping us to revamp the children's section and toys as well as helping to fund our digitalization project.

Grants

2026 Teen Inclusive Summer Program – Received this DPI project initiative grant in order to hire an intern for the summer.

Building Update

The Library will be included along with Neider Park to have our parking lot lines painted in 2026.

Motion: Approve having our parking lot lines painted.

Cynthia Stroessner, Rebecca Glauvitz – carried

Sealing of the parking lot will be completed in 2027.

Staff Meetings/Personnel

Staff Projects

Jamie gave an update on the projects that she, Callista, and Max are working on.

10. Correspondence and communications – None

11. Unfinished Business

12. New Business

- a. County Reimbursements – nothing new
- b. Library Assistant II – there is enough money in the budget to hire a temporary assistant for the summer months (May – September)
Motion: Approve hiring a temporary Library Assistant II for the months of May-September, 2026
Cynthia Stroessner, Anne Roberson – carried
- c. Strategic Plan – Reviewed current progress in Strategic Plan and what will be addressed later in 2026
- d. Upcoming Items – Reviewed upcoming dates to plan for such as the 40-year library anniversary, Librarian for a day, etc.
- e. Policies
 - i. Educator/Institutional Card Policy
 - ii. Court Ordered Community Service Policy
 - iii. Materials Collection Policy – Addendum (AI Materials)
 - iv. Meeting Room Policy Revision
All policies will be reviewed at our next meeting.
- f. Board member, Anne Roberson, has submitted her resignation effective May 31, 2026.

13. **Set Next Meeting** – April 27, 2026 at 3:30pm

14. **Motion to Adjourn**

Cynthia Stroessner, Rebecca Glauvitz– carried
The meeting adjourned at 4:52 pm.

Submitted by Anne Roberson