

Hustisford Community Library Board Meeting Minutes
September 14, 2026

The meeting was called to order by President David Margelofsky at 3:30 pm. Present were David Margelofsky, Cynthia Stroessner, Debbie Ninmann, Barb Wittnebel, Rebecca Glauvitz and Library Director Jamie Mercer. Excused were Rachel Wisniewski and Todd Bugnacki.

The meeting was properly posted according to State Statute.

There were no public announcements.

The minutes from the July 27, 2026 meeting had some revisions:

- A line of credit is being looked into, not being established
- The Monarch director is Riti (not Reedy)
- The Village contacted Jamie about the weeds around the building
- Matthew from Monarch IT "may" assist with the security camera project
- Under new business, eliminate the line about Waukesha County reimbursement being submitted

Motion by Barb Wittnebel, seconded by Cynthia Stroessner to accept the corrected minutes.
Motion carried.

The July 27th Library Gift/Donations Fund report was approved with motion by Cynthia and seconded by Deb. Motion carried. The detailed financial report was reviewed. The Friends of the Library group presented Jamie with a \$1,000 check for the Zoo Pass renewal; we are waiting on reimbursement for the teen intern, and October has a tattoo fundraiser set. Cynthia moved to approve the Financial Report, and Barb seconded. Motion carried.

Township reported an update on the road projects.

The Village reported they are updating ordinances.

There was no School District report.

The director's report covered many statistics, an announcement that Shannon and Susie have completed Monarch onboarding and an update on library programs and projects. The pergola work should be finished in September. The next staff meeting will be Wednesday, October 7th. Jamie also provided an update on the staff projects.

There was no correspondence or communication.

Unfinished business included the policies to be reviewed. Cynthia and Debbie will review the policies and present them to the board. The trustee videos that need to be reviewed will be sent via email to the trustees to view and certify that they completed the training.

New Business included Max giving us a tour of the restructured spaces in the library - very good comments by all. Potential dates for the 2027 Professional Development Days were presented and will be discussed at the meeting on the 28th.

The Director Review meeting will be held at the Hustisford Town Hall on September 21st at 3:00pm. The next board meeting will be held Monday, September 28, 2026 at 3:30pm at the library.

Rebecca made a motion to adjourn and Cynthia seconded. Motion carried.
The meeting adjourned at 4:12pm.

Respectfully submitted,
Debbie Ninmann
Acting Secretary