Hustisford Community Library Board Meeting Minutes September 28, 2026

The meeting was called to order by President David Margelofsky at 3:30 p.m. Present were David Margelofsky, Cynthia Stroessner, Debbie Ninmann, Barb Wittnebel, Rebecca Glauvitz, Rachel Wisniewski, and Library Director Jamie Mercer. Todd Bugnacki was excused.

The meeting was properly posted according to State Statute.

The minutes from the September 14, 2026, meeting were approved on a motion by Cynthia, seconded by Barb. Motion carried.

Financial Report:
Rebecca presented the financial report. It was approved on a motion by Cynthia, seconded by Barb. Motion carried.

The library is working with the Village to reconcile payroll charges. Debbie, Rebecca, and Jamie will meet October 15 to discuss finances.

Township Report:
Dave reported that the road work season is complete except for sealing the parking lot.

Village Report:
Cynthia reported on recent Village business, including changes within the Police Department, the Village budget, an upcoming joint meeting on October 20 at 7:00 p.m. at the Town Hall, and several recently approved ordinances.

School District Report:
Jamie provided information submitted by Todd regarding a joint newsletter and the DPI meeting on January 21. The School District also donated books to the library.

Director's Report:
The 2027 Professional Development Days were changed to half days, with the exception of fire and police training. The dates are January 21 or February 25 or March 25 and May 27, August 26, November 18, and December 30. Cynthia made a motion to approve the dates, seconded by Barb. Motion carried.

The Joint Library Agreement was discussed. Jamie edited the agreement to bring it into compliance with state requirements. Clarification is needed regarding the school district appointment and trustee term lengths. The agreement will be placed on the Township and Village agendas.

The new payroll system was discussed. Jamie requested that sick and vacation days be submitted through the library rather than the Village due to differences in policies.

A proposal to transfer $9,000 from the Library Endowment Fund to the Library budget for library lifters was discussed. Cynthia made a motion to approve the transfer, seconded by Debbie. Motion carried, with five in favor and one opposed.

The board discussed establishing a line of credit. Since the library is funded by the Village and Township, the board decided not to establish a line of credit at this time.

The next board meeting will be held Monday, October 26, at 3:30 p.m. at the library.

Rebecca made a motion to adjourn, seconded by Cynthia. Motion carried.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,
Rachel Wisniewski
Secretary